

St. Lawrence Church of England Primary School

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5th March 2021

Dear Parents

As promised, please find attached Risk Assessment for the full re-opening of school on Monday. The systems we had in place during the Autumn Term were working well so we will continue to operate as before. This will also help the children who are returning to school to settle quickly as they will be familiar with the routines and safety measures we have in place. The risk assessment has been amended where needed in accordance with the latest government guidance. Amendments are highlighted in yellow. Drop off and collection routines remain unchanged.

I would like to take this opportunity to thank you all for your continued support during these unusual times and for your help in ensuring children are kept up to date with learning. There is a lot of talk in the press about “catch-up”. As a school, we strongly believe that the first priority should be to let children catch up with their friends and to help them with their emotional health and well-being. Further details of our catch-up plan is available on the Covid section of the school website: <https://www.st-lawrence.lancsngfl.ac.uk/page/covid-19-catch-up-premium-report/92116>

Ways You Can Help

Children’s Emotional Health and Wellbeing – The PTFA asked me to recommend someone who may be able to offer parents practical advice on how they can support their children’s emotional health and well-being as they return to school. In my mind, there is no one better to do this than our very own Rev Susan Salt and I recommend the resulting video to you: <https://youtu.be/B4SxgVwnoto>

Stationery – Please ensure that your child has the required personal stationery in a their own wipeable pencil case. Some of the equipment may need replacing. As a reminder, each child should have a pencil, eraser, pencil sharpener, 15cm ruler and wax crayons and pencil crayons (KS1) and felt tip pens and pencil crayons (KS2). We will continue to provide all other items of stationery including handwriting pens.

School bags should be small enough to fit on coat pegs. Please avoid large backpacks.

PE Kit - children should continue to wear their PE kit to school on PE days. Class teachers will be in touch with parents if their PE day has changed.

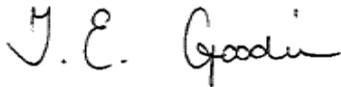
If someone new is dropping off or collecting your child, please let the school know. It would also be helpful to inform them of the following routines:

Dropping off routine - children should arrive in school between 08:45 and 09:00. Parents should drop children at the gate where a member of staff will greet them and direct them to their classroom. They will need to head directly to class. Class teachers will set up morning activities for them to complete prior to the register at 9am. For this to be effective, we will need to ensure that we respect social distancing and avoid gathering at the gate. I also ask that **only one parent accompany their child to school please**. Older pupils who make their own way to school should continue to do so. Pupils who attend Early Bird Club are taken straight to class by a member of staff.

Collection routine - children should be collected between 15:15 and 15:30. We have set up class-specific collection points around the playground. These are clearly signed and a member of staff will be on duty to direct you. Parents will be able to access the playground from 15:15 and should wait by their child's collection point. A member of staff will send children out as soon as they see their parent arrive. Children will leave from their external classroom door, with the exception of Year 1 who will enter and leave school via the hall doors and Year 2 who will enter and leave via the corridor door beside their classroom. Parents of EYFS pupils should gather at the back of school by the EYFS play area, parents of Year 4 pupils should gather in the designated area of the car park and all other year groups should meet at their designated collection point on the playground. If you have more than one child to collect, you should collect your youngest child first and keep them close to you whilst you make your way to the next collection point. Again, if this is going to work and congestion is going to be avoided, we need parents to leave the school premises as soon as they have collected their children. **Please resist the temptation to socialise on the playground or immediately outside the school premises.**

Finally, I would like to reassure you that we are doing everything we can to ensure the safety and well-being of your child. We are all looking forward to having a full school again! As always, if you have any questions or concerns, please do not hesitate to get in touch with me or with your child's class teacher. We will do our very best to help and reassure.

Yours sincerely

A handwritten signature in black ink that reads "J. E. Goodwin". The signature is written in a cursive style with a clear first initial and a last name.

Julie Goodwin